**COMMITTEE ON Academic Policy and Planning**

**MEETING MINUTES**

**MEETING DATE:** December 9, 2015

**LOCATION:** Hawaii Hall 208

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| BHATTACHARYA, Torsha | P | JOHNSON, Shannon | P | BUTLER, Marguerite  SEC liaison | P |  |  |
| COFFMAN, Makena | E | MCKIMMY, Paul | P | JUN, Soojin | P |  |  |
|  |  | IRVINE (SORENSEN),  Christine | E |  |  |  |  |
| ERICSON, David | P | STEPHENSON, Carolyn | P |  |  |  |  |
| GOSNELL, William | E | WARD, Cynthia | P |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER 3:00 p.m.** | Secretary Paul McKimmy as the only present committee officer called meeting to order at 3:16PM. Carolyn arrived at 3:25 PM and resumed as chair. |  |
| **MINUTES** | Motion to approve December 2, 2015 minutes. S. Johnson, seconded, unanimous approval |  |
| **Issue 18.13 Quantitative Reasoning** | Discussed “Course­by­Course Summary — FS vs. FQ Hallmarks” forwarded by Shannon.  Question: Is 10% requirement on everyday issues/questions appropriate?  Foundation's board requested inclusion of a number to facilitate measurement, viewed within math department’s input  Question: Is this becoming high­school/remedial  Last version included statement “at college level” to clarify. Departments are allowed to make further determination of what they allow as FQ. |  |

|  | Shannon, re: suggestions by Marguerite ­ comfortable submitting these as recommendations, but not withholding approval.  Carolyn: proposes to meet with GEC January 6, provide our recommendations prior to CAPP endorsement. Minimum of changes we need to make is desired.  Committee reviewed proposed changes individually. Carolyn to summarize and provide to Paul for review and distribution to committee. John reserved 2­4:30 January 6th. Carolyn will attempt to set meeting with GEC for HH208. |  |
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|  | Marcus Daniel has resigned from CAPP because he is running the London Study Group |  |
| **ADJOURNMENT** | Meeting adjourned at 4:30 pm |  |

Respectfully submitted by Name.

Approved on January 13, 2016 with 5 votes in favor of approval and 0 against, 3 abstained due to absence